



Health Services
LOS ANGELES COUNTY

Los Angeles County
Board of Supervisors

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December 5, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT NO. 4 TO AGREEMENT NO. H-700134
WITH OLIVE VIEW-UCLA EDUCATION & RESEARCH INSTITUTE
(5th District) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Director of Health Services, or his designee, to sign Amendment No. 4 to Agreement No. H-700134, substantially similar to Exhibit I, with Olive View-UCLA Education & Research Institute, for the continued provision of genetic counseling services at Olive View-UCLA Medical Center, on a month-to-month basis, effective January 1, 2007 through December 31, 2007 or until the current County class specification recommendation for a Genetic Counselor position is ordinated and the position recruited and filled, at a monthly cost of \$4,300.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving the recommended action, the Board is approving and authorizing the Director of Health Services to sign Amendment No. 4 with Olive View-UCLA Education & Research Institute (ERI) to extend Genetics Counseling services for the Prenatal Diagnosis Program and Post-Partum Clinic at Olive View-UCLA Medical Center (OVMC).

To address the ongoing need for these services, and because there is currently no County classification which performs these services, the Department of Health Services (DHS or Department) has submitted a recommendation for a new County Class Specification.

FISCAL IMPACT/FINANCING:

The monthly cost for the genetic counseling services provided at OVMC is \$4,300.

Funding is included in the Fiscal Year 2006-07 Final Budget and will be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On June 17, 2003, the Board approved delegated authority to the Director of Health Services, or his designee, to execute, upon County Counsel review and approval, various service agreements, under the same terms and conditions as previously provided for under then existing purchase orders. Under this Board action, a Genetic Counseling Services Agreement with ERI was approved for the period of July 1, 2003 through December 31, 2003, for a maximum obligation of \$9,000.

Subsequently, the Board approved Amendment Nos. 1 through 3 that provided for updating the Agreement provisions, increasing the maximum obligation, and extending the Agreement term from January 1, 2004 through June 30, 2006. On June 15, 2006, upon written mutual consent, as provided in the Agreement, the Agreement was extended for an additional six months through December 31, 2006.

Since the last Board approval in December 2005, there has been substantial progress in the process of obtaining a County classification for a genetics counselor. However, there are several more steps to be completed. Once the classification has been approved, ordinated, and the position filled, there will be no need for this Agreement.

Under Amendment No. 2, ERI provided contracted services for two positions, a Genetics Counselor and a Genetics Coordinator. Under Amendment No. 3, ERI provided contracted services for a Genetics Counselor only since OVMC filled the Genetics Coordinator position.

Amendment No. 4 will allow time for completion of the Class Specification recommendation and ensure the continued provision of genetic counseling services.

The Agreement may be terminated for convenience upon a 10-days advance written notice by either party.

Attachment A provides additional information.

Amendment No. 4, Exhibit I, has been approved as to form by County Counsel.

CONTRACT PROCESS:

It is not appropriate to advertise Amendments to existing Agreements on the Los Angeles County Online Web Site.

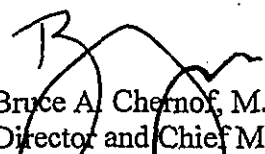
The Honorable Board of Supervisors
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

Board approval of Amendment No. 4 to Agreement H-700134 with ERI will ensure that genetic counseling services continue uninterrupted at OVMC.

When approved, the Department requires three signed copies of the Board's action.

Respectfully submitted,



Bruce A. Chernof, M.D.
Director and Chief Medical Officer

BAC:lvb
Bltr_Amend4_lvb

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

ATTACHMENT A

SUMMARY OF AMENDMENT

1. TYPE OF SERVICE:

Genetic counseling, prenatal diagnosis and education services to under served populations.

2. AGENCY ADDRESS AND CONTACT PERSON:

Denise Tritt, Business Manager
Olive View-UCLA Education & Research Institute (ERI)
14445 Olive View Drive
Sylmar, California 91342
Telephone: (818) 364-3434
Facsimile: (818) 364-3465

3. FINANCIAL INFORMATION:

The monthly cost for the medical transcription services provided at OVMC under Amendment No. 4 to Agreement No. H-700134 with ERI is \$4,300.

Funding is included in the Fiscal Year 2006-07 Final Budget and will be requested in future fiscal years.

4. TERM:

January 1, 2007, on a month-to month basis through December 31, 2007 or until the current County class specification recommendation for a Genetic Counselor position is ordinances and the position recruited and filled.

5. GEOGRAPHIC AREA TO BE SERVED:

Fifth District.

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Melinda Anderson, Chief Executive Officer, Olive View-UCLA Medical Center

7. APPROVALS:

Olive View-UCLA Medical Center: Melinda Anderson, Chief Executive Officer

Contracts and Grants Division: Cara O'Neill, Chief

County Counsel (as to form): Elizabeth J. Friedman, Senior Deputy

Board Agenda: December 5, 2006

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FACT SHEET

RE: APPROVAL OF AMENDMENT NO. 4 TO AGREEMENT NO. H-700134 WITH
OLIVE VIEW-UCLA EDUCATION & RESEARCH INSTITUTE

5th District

CONTACT PERSON:

Melinda Anderson, Chief Executive Officer
Olive View-UCLA Medical Center
Telephone: (818) 364-3002
e-mail: manderson@ladhs.org

Dexter Moon, Contract Liaison
Olive View-UCLA Medical Center
Telephone: (818) 364-3418
e-mail: dmoon@ladhs.org

SUBJECT:

Approval of Amendment No. 4 to Agreement No. H-700134 with Olive View-UCLA Education & Research Institute (ERI).

REQUESTED ACTION:

Approval and instruction to the Director of Health Services, or his designee, to sign Amendment No. 4 to Agreement No. H-700134, with ERI, to increase the maximum obligation and extend the term, on a month-to-month basis, effective January 1, 2007 through December 31, 2007 or until the current County class specification recommendation for a Genetic Counselor position is ordinances and the position recruited and filled.

PROGRAM:

Genetic counseling, prenatal diagnosis and education services to underserved populations.

CONTRACT AMOUNT:

The monthly cost for the services provided at OVMC under Amendment No. 4 to Agreement No. H-700134 with ERI is \$4,300.

Funding is included in the Fiscal Year 2006-07 Final Budget and will be requested in future fiscal years.

TERMINATION PROVISION:

The Agreement may be terminated for convenience upon 10-days advance written notice by either party.

FACT SHEET (cont: d)

TERM OF CONTRACT:

January 1, 2007 through December 31, 2007 or until the current County class specification recommendation for a Genetic Counselor position is ordinated and the position recruited and filled.

AUTOMATIC RENEWAL:

Not applicable.

FIRST BOARD APPROVED CONTRACT:

June 17, 2003.

CONTRACT EXPIRATION:

January 1, 2007 through December 31, 2007 or until the current County class specification recommendation for a Genetic Counselor position is ordinated and the position recruited and filled.

RETROACTIVE AGREEMENT:

No.

REQUEST FOR PROPOSALS (RFP) PROCESS:

Not applicable.

LOS ANGELES COUNTY ONLINE WEB SITE:

Not applicable.

Genetics Counseling Amend 4.lvb.wpd